Maintenance University Schedule

Briefs Scheduled in Mid-Atlantic Region (Hampton Roads)

Briefs Scheduled to be Exported to other regions

efs Scheduled to be Exported to Deployed and Underway Sh

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MU & Command Level Brief Coordinator: Mr. Andy LeBoeuf (757) 631-2
McMPR Pre-Brief(@SEMATII) Mr. Ken Sydow (Ksydow@cnsl.spear.navy.
Division Level / Work Ctr Sup / Ship System Expert Briefs / 3-M Coord B
Coordinator: Mr.Wally Wardzinski (757) 226-1589

MU Briefs

- **D/H & above, Avail Coord, SMMO, 3MC, and CMC**
- **1/C PO , junior Chiefs, and Division Officers**
- **2/C PO & 1/C PO**
- **3/C PO and junior 2/C PO**
- **3-M Coordinator**
- **Shore Managers**

Command Level (1 to 2 days - can tailor to your needs)

Division Level (2 days)

Work Center Sup (1 1/2 to 2 days)

Ship System Experts (1/2 to 1 day)

Ship 3-M Coord and Department 3-M Asst Coordinators (1 to 2 days)

TDOs, Port Engineers, NSA Reps, RMC Managers, etc.

Maintenance University Schedule

	August	September	October	November	December
Command	11-12 25-26	15-16 29-30	06-07 20-21 27-28	10-11 (?) 17-18	01-02
Division	3-4, 24-25	28-29	12-13, 14-15	4-5, 30-1 Dec	30 Nov-1
WCS	10-11, 12-13	2-3, 21-22, 23-24	5-6, 7-8, 19-20	9-10	14-15, 16-17
3-MC	5, 26	9, 30	21		2
Shore Managers					
SSE	By Request	By Request	By Request	By Request	By Request

CNSL Maintenance University Exported Briefings

Maintenance University Briefings are being offered in the following locations on the dates indicated:

Dates	Location	Deadline for Requesting Briefings
13-17 September 04	Mayport FL.	30 Aug 04
25-29 October 04	Ingleside TX.	11 Oct 04
15-19 November 04	Pascagoula MS.	01 Nov 04
6-10 December 04	Mayport FL.	22 Nov 04

1. Due to a limited pool of briefers, and to avoid any possible scheduling conflicts a minimum of two (2) weeks notice is required.
2. Support requirements include a classroom with facilities for Power Point presentations, including a computer projection system,
3. Class size is limited to 15 people.
4. Total combined brief attendance is 6 to justify travel
5. Briefings being offered are:

   Division Level Brief – Target audience Division Officers and Chief Petty Officers. Two (2) days in length.

   Work Center Supervisor Brief – Target audience Work Center Supervisors. Two (2) days in length.

   Ship System Expert (SSE) – Target audience is ships considering the use of the CNSL Best Practice Recommendation (SSE). One half (1/2) day in length.

   3-M Coordinator brief – Target audience 3-MC and Dept Asst. 1 to 2 days

5. To schedule the briefings contact Walter Wardzinski by calling 757-226-1589, or via E-mail, walter_wardzinski@amsec.com.

Deployed and Underway Briefs

- Conducted by special request - time request to allow at least two month planning window
- Contact Mr. Andy LeBoeuf or
  Mr Gary Zwirschitz to plan and schedule visit at
  (757) 463-6666 or
  E-Mail ALeBoeuf@cnsl.spear.navy.mil
  or schedule through your Maintenance Manager
- Best time for deployed visit:
  - Prior to A-130